

### Annex 3

#### Check list prior to go to sea

Prior to leave the port and set the passage for the course, the instructor must check the following. The principal must be informed of the chosen passage.

⇒ *Passage:* Weather forecast and Chart cover on board

⇒ *Crew:* Crew's Medical conditions and that Sufficient food is on board

⇒ *Boat:*

- a) Full water tanks and spare water
- b) Full fuel tank and spare fuel
- c) Spare gas bottle

⇒ *Engine*

*The engine check must be done following the engine check scheme (available on board) or following the procedure hereafter:*

- a) Visual check of pipework and the bilge for oil, fuel, or water leaks
- b) Check oil level
- c) Check cooling water level
- d) Check raw water inlet filter
- e) Check raw water sea cock is operating
- f) Check alternator/ drive belt tension

#### **SAFETY BRIEFING**

Before the commencement of any voyage the skipper should ensure that all persons on board are briefed, as a minimum, on the stowage and use of personal safety equipment such as lifejackets, thermal protective aids and lifebuoys, and the procedures to be followed in cases of emergency.

In addition to the above requirements the skipper should brief at least one other person who will be sailing on the voyage regarding the following:

1. Location of liferafts and the method of launching;
2. Procedures for the recovery of a person from the sea;
3. Location and use of pyrotechnics;
4. Procedures and operation of radios carried on board;
5. Location of navigation and other light switches;
6. Location and use of firefighting equipment;
7. Method of starting, stopping, and controlling the main engine; and
8. Method of navigating to a suitable port of refuge